



KENYATTA UNIVERSITY
GRADUATE SCHOOL

POSTGRADUATE SUPERVISION~ TRACKING RECORD

NAME OF STUDENT _____

REG. NO. : _____

PROGRAM: _____

SCHOOL: _____

e.g. Masters or PhD

DEPARTMENT: _____

NAME OF SUPERVISOR: _____

THESIS: ☐

PROJECT: ☐

Date work submitted to the supervisor	Date student met with the supervisor	Stage of work discussed e.g. title, concept, chapter 1, proposal draft field work/lab work etc)	Nature of feedback given e.g. revise chapter 1	Signature of student	Signature of supervisor	Remarks (if any)

NOTE:

1. The postgraduate students keep tracking tools for each of the supervisors and produce it for necessary details and signature during **each supervision meeting.**
2. The supervisors ensure that they meet students under their supervision **at least once a month.**
3. The student should attach a copy of each supervisors' tracking tool to the Progress Report and submit to Graduate School through the Chairman of Department and Dean of School at the end of each semester.