KENYATTA UNIVERSITY
GRADUATE SCHOOL

PROGRESS REPORT

This should be completed by the student and forwarded through the Department. Postgraduate Students are required to consult with supervisors at least once a month and to submit the progress report after every four months (end of every trimester).

SECTION I – Student’s Details

Student’s Name________________________________________________________

Reg. No: ___________________________ Ph.D / Masters_____________ Full/Part Time________

Phone ___________________________ Email _______________________________

Department of __________________________________________________________

School of ______________________________________________________________

Thesis or Project Title____________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

SECTION II – Progress on Thesis/Project and Publication(s)

i. ORIGINAL WORK PLAN (attach a copy of work plan)

ii. Summary and Proportion of Work Completed on:

A. Thesis/Project_______________________________________________________

_____________________________________________________________________

_____________________________________________________________________

B. Publication(s)_______________________________________________________

_____________________________________________________________________

_____________________________________________________________________

iii. Constraints, Problems/Suggestions____________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________
iv. Work Plan for the Next Four Months (Trimester)

A. Work plan for Thesis/Project____________________________________________________

________________________________________________________________________________

________________________________________

B. Work plan for Publication(s)____________________________________________________

________________________________________________________________________________

________________________________________

Signature____________________________________________DATE_________________

Student

SECTION III – Comments and Endorsements

i. University Supervisors’ Comments (Attach Supervision Tracking Form)

a) Date of Last Three Meetings

1. ________________________________________________________________________________
2. ________________________________________________________________________________
3. ________________________________________________________________________________

b) Progress so far made as per work plan

________________________________________________________________________________

________________________________________________________________________________

1st Supervisor: __________________________Signature __________________________Date________

2nd Supervisor: __________________________Signature __________________________Date________

3rd Supervisor: __________________________Signature __________________________Date________
ii. Comments by Chairman of The Departmental Board of Postgraduate Studies Committee

_________________________________________________________________________________

_________________________________________________________________________________

Name: ______________________ Signature __________________ Date ______________

iii. Comments by Chairman of Department__________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Name: ______________________ Signature __________________ Date ______________

iv. Comments by the Dean of the relevant school_____________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Name: ______________________ Signature __________________ Date ______________

v. Comments By Dean, Graduate School

_________________________________________________________________________________

_________________________________________________________________________________

Name: ______________________ Signature __________________ Date ______________

REMARKS

- It is a requirement by the Commission for University Education that all Masters students publish at least one paper and PhD students publish at least two (2) papers before Graduation.

- Evidence of publication(s) or acceptance of manuscript(s) must be made available before thesis submission.